

SCHOOL ATTENDANCE - HOLIDAYS IN TERM TIME

INFORMATION FOR PARENTS

Schools may authorise absence during term time to enable pupils to go away on holiday with their parent(s): **Approval is not automatic.**

Save in exceptional circumstances, a pupil shall not be granted more than 10 (ten) school days leave of absence in any school year (Education Pupil Registration Regulations 1995).

The duration of the absence and the date of return should be agreed by the School before making any arrangements.

Where the requested absence is greater than 10 (ten) days, the School may impose conditions on its approval of the holiday.

More advice is given in the Department for Education and Employment Leaflet 110/0219/147/D95A which can be obtained from your Local Education Authority Offices.

Family Holidays during Term Time

- Wherever possible, you should take your holidays during school holidays.
- Avoid taking your child on holiday at times when he or she should be taking exams or tests.
- You should not expect your child's school to agree to a family holiday during term time. The school will carefully consider your request and they may take your child's attendance record into account.
- Schools will not agree to your child missing more than a total of ten school days for family holidays in any one school year, unless there is a very good reason.